



Student Internship – Local Food Policy 2015-2016

Minneapolis Sustainability

Applications due by August 7, 2015

The Minneapolis Sustainability Office is seeking to fill a part-time paid internship position (15-20 hours per week) to assist with local food policy and Homegrown Minneapolis efforts beginning in September of 2015. This position will support the work of the Homegrown Minneapolis/Local Food Policy Coordinator. The duration of the position will be one year.

Responsibilities will include conducting research, preparing written and graphic materials for public and technical audiences, assisting with meeting and event logistics, maintaining and upgrading the Homegrown Minneapolis website, helping produce the monthly Homegrown Minneapolis Newsletter and other duties as assigned.

Some key projects for 2015-16 include supporting the work of the Homegrown Minneapolis Food Council including recruitment, outreach and the Annual Open house; and support of other key research and projects related to the local food economy, healthy food access, urban agriculture system needs and farmers markets.

The ideal candidate will have familiarity with food systems, urban sustainability and/or environmental justice issues, strong writing, research and analytic skills, and experience with web content management systems. Proficiency with Microsoft Word, Excel and Powerpoint are essential and experience with ArcGIS is preferred. A student seeking a master's degree in public health, urban planning, public policy or related fields is preferred.

The Minneapolis Sustainability Office is responsible for tracking the City's progress on established sustainability metrics, advancing sustainability policy initiatives, pursuing and managing partnerships on environmental initiatives, and staffing the City's Community Environmental Advisory Commission, Homegrown Minneapolis Food Council, Clean Energy Partnership and Energy Vision Advisory Committee. Work is fast-paced, and includes a variety of topics from across the spectrum of urban sustainability. Sustainability Office staff support the City's vision to become a more sustainable, equitable, and thriving community.

To apply, send a resume, cover letter and contact information for three references to Tamara.DownsSchwei@minneapolismn.gov by August 7th. Find more information about Homegrown Minneapolis at www.minneapolismn.gov/sustainability/homegrown